



Seal Rock Fire District

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Goal planning workshop August 4, 2020,

Meeting summary

Meeting Started at 11:00 am

Attendance: Board Member Benjamin, Board Member Soltau, Board Member Henson, and Chief Sakaris

Absent: Board Member Joll and Board Member Fritz

Chief Sakaris ask if all Board members attending had a copy of the 2017 draft strategic plan, all stated that had the document.

Chief Sakaris started the meeting with the Goal Planning objectives, which consisted of the acronym SMART. (S) Specific, Measurable, Attainable, Relevant, and Time.

Chief Sakaris stated that there are seven objectives to make the goal work for our district;

1. make a list of Goals
2. time frame to have goals accomplished
3. write down goals clearly
4. write what is needed for each goal
5. write the timeline for specific dated and make the attainable
6. Schedule all to do's
7. Review process

Chief Sakaris suggested that the strategic plan be the foundation of our goal planning not only for the district but for the district board.

Board member Henson stated that he was not aware of the 2017 draft strategic plan, and the document was presented to the board of directors, and no action was taken.

Board member Henson stated that this was an important document and that we should take into consideration the goal and objectives of this plan

It was decided by the members present to go over each page of the document for revision purposes, and clarification.

Members present went over each page of the document and many various changes.

The Fire Chief was tasked to incorporate the change to the document and present it in draft form at the September 2020 Board of Directors meeting

The meeting was adjourned at 12:45 pm.