

Seal Rock Rural Fire Protection District

Board of Directors Meeting – April 11, 2019

Seal Rock Administration Building

Directors Present: Al Anton John Soltau
Peter Benjamin Karl Kowalski

Director Absent: Larry Silverthorn

Others Present: Chief Sakaris Mel Beery
Hank Lopez John Raudsep
Larry Henson Mary Lou Morris

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:35. There was a quorum.

Approval of Minutes for March 14, 2019 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the March 14, 2019 minutes. There were no comments or corrections.
- Director Soltau made a motion to approve the March 14, 2019 minutes. Director Kowalski seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of March 31, 2019 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$635,786. Total LOSAP cash was \$67,488. Total Accounts Payable was \$13,926.
- Income and Expense March 2019 – Total income was \$18,253, with \$13,773 from taxes, and \$2,160 from an insurance recovery for a fire on Bayview. Expenses for the Firefighters Fund was \$18,982. Expenses for the Chief Fund was \$7,696. General Fund Expenses was \$10,648.
- Expense Detail March 2019 – Director Benjamin asked about the expense under Vehicle/ Equip Repairs & Maint. Chief Sakaris said it was for repairs to Engine #1.
- Budget vs Actual Report July through March 2019 – Mr. Beery stated Total Income is 98% of budget. The Firefighters Fund Expense is 82% of budget, over 7%. The Chief Fund Expense is 67% of budget, under 8%. General Fund Expense is 55% of budget, under 45%.
- Director Benjamin made a motion to approve Financials. Director Kowalski seconded the motion. Motion passed.
- Bills Paid April 2019 – Total bills are \$14,254.80. Director Kowalski asked about the bill from Power Systems West. Chief Sakaris said it was the yearly maintenance on the generator.
- Credit Card Charges March 2019 – No comments.

- Director Benjamin made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Cash Requirements April 2019 – Mr. Beery stated \$32,700 is required for the month of April to pay bills.
- Director Benjamin made a motion to make the transfer. Director Soltau seconded the motion. Motion passed.

Old Business

- Station Up-Date:

President Anton and Director Silverthorn talked with Adam Springer. If any major remodeling occurs, a permit is needed and the building will need to be seismic retro fitted.

- Local Option Tax Up-Date:

President Anton said volunteers will be distributing flyers door to door. Chief Sakaris is speaking to businesses and may also go door to door. The voter pamphlet has an article in opposition with untrue statements. President Anton called Mr. Springer regarding the article. If the facts are not true, a signed statement can go to the Attorney General. Another option would be to go to the newspaper. The article included many inaccurate facts: the call volume, the cost of calls per day, the number of firefighters on duty, the need for 12 firefighters and no plan for the District. There is a five year plan that was established in 2015 and another five year plan will be done at the time of the 2020 budget. President Anton stated the article has been turned over to the attorney. Open House will be April 27 with free hot dogs and time to share information.

- Repeater Building Up-Date:

Chief Sakaris reported someone from Cascade Coast Solar spent three to four hours at the building. Parts have been ordered and work will begin the week of April 22nd. The camera at the building is being checked to make sure it works.

New Business

- Chiefs Report by Chief Sakaris:

Chief Sakaris received a call on April 3rd or 4th from a school regarding a capsized five foot sail boat. Students are trying to get the sail boat to go to Japan. Seal Rock Fire rescued the sail boat. A Seal Rock Fire sticker was put on the boat. There were 34 calls for the month including 16 medical, 2 auto accidents, 2 structure fires (1 fire was in Newport), 5 public assist, 3 good intent, 2 false alarm, a live wire over a road, etc. Chief Sakaris said information is being distributed for the tax levy at the Open House, door to door and the Bayshore Board Meeting on April 22nd. Director Kowalski asked Chief Sakaris if he knew anything about the problem at the elementary school in Waldport. Evidently there was an issue with the boiler. Carbondioxide was in the school. The school was closed while work was done to find the problem. On April 10th more students became sick and were taken to the hospital. Staff was also complaining. The Fire

Department was called every time, checked and gave the all clear. There are 97 detectors at the school now but nothing is going off. Chief Sakaris said he knows of the sick building syndrome. Students may catch on and complain. He said there might be an issue. If the State comes in, the situation will be monitored more closely.

- **SRFD Association:**

Hank Lopez distributed a draft of the cover letter that will be sent to members regarding firefighter evaluations. President Anton said the evaluation in the past has been done with numbers, with no justification. The new evaluation form was passed out. A comment section has been added to the form. President Anton stated the comments are more important than the numbers. A copy of the roster was distributed and Mr. Lopez asked for any corrections. Director Soltau has a concern about the wording of line a under Leadership on the evaluation. Mr. Lopez agreed to reword that item so it can be understood and get the correction back to the Board. The April 2019 calendar for assigned shift schedule was passed out. The flyer that will be distributed door to door was passed out. It was suggested to obtain the list of registered voters to be used when going door to door.

Public Comments:

- Mr. Raudsep said he was listening to his scanner when there was a house electrical problem. Chief Sakaris said there was smoke and Seal Rock Fire took care of the problem.

Board Member Comments:

- No comments.

President Anton adjourned the regular meeting at 19:25.

Minutes prepared by Mary Lou Morris.