

SEAL ROCK RURAL FIRE PROTECTION DISTRICT
Board of Directors Regular Monthly Meeting Minutes
When: February 15, 2024 1700 hours
Where: 10349 NW Rand St. Seal Rock, Oregon 97376

Call to Order: 1703

Directors: In attendance was David Pelligrinelli, Mike Burt, Paul Rimola, and Director Smith attended remotely, via phone.

Staff: Chief Ewing, Lisa Welch, Pat Robyn, Volunteer, Jeremy Garbina, and Emily Clark.

Guests: Alanna Miklic, Quik Books teacher

Guest Input: Alanna Miklic said payroll, for February, is up and running, here in the office, not at Tom Wilson's office.

Agenda approval:

1. REPORTS

1.1 Treasurer Rimola:

Motion to transfer \$69,462.00 from General Local Gov't. Investment Pool account, to the General Bank Account, to pay bills/payroll. Dave made the motion, and Skip seconded it. Passed unanimously.

Documents to support financials are provided with the minutes.

Motion for Chief Ewing, and Lisa Welch, to contact PERS and tell them until they act, and until we are shown how to initiate transfer of funds, we are at an impasse, and no funds can or will be transferred. The district appointed Lisa Welch, Will Ewing, and Alanna Miklic as our representatives to PERS to facilitate all legal transfers to PERS. Tom Wilson's office will no longer represent the district to PERS, and they are to be taken off as contacts to PERS. See letter dated 02/15/24 included with the minutes. Dave made the motion, and Skip seconded it. Passed unanimously.

1.2 Chief's Report:

Chief Ewing briefly went over the run reports from January. The EMR course is still going on. Now that we have two type six engines, we can respond to a mobilization request from the Oregon State Fire Marshals office for Wild land fires elsewhere. This will open up possible revenue streams and our crews will get exposure to management of a large incident. According to DPSST, we are not only on task here in Seal Rock, but that we have a much better understanding of the rules than most

departments. Maintenance on several vehicles has been taking place. During the ice storms the generators at Station 61 and 62 did run, but they are in need of servicing. The Chief reported, our training was DPSST certified, and exhibited the certificate. Skip requested it be posted on the district website. The full report is included with the minutes.

1.3 Volunteer's Report:

Jeremy talked about the DPSST Skid Truck Training, and working on fund raising ideas.

2. UNFINISHED BUSINESS

2.1 Chief's contract. Still working on sick leave wording. Need to add job description. Potential decision at March 2024 Board Meeting.

2.2 Decision to stay with SDIS until February 2025.

3. NEW BUSINESS (None)

BOARD MEMBER COMMENTS: Skip asked if the 2022/2023 audit was completed. Chief said it was sent out for proofing and he hasn't heard from them yet. Skip asked if any of the SOG's and SOP's, were ever approved. Chief said that he thought it would be better if they were gone over and approved again, because there was no way of getting a clear picture of the old ones.

Skip asked the status of the 2023-2024 budget Report. He and Dave would like a memo, from the Chief, with a list of things he would like to see in the budget, if funds were available.

ADJOURNMENT: 1834

Submitted per your approval by Pat Robyn, Office Admin.